

# MINUTES

## COLLIER STREET PARISH COUNCIL

on Monday 10 November 2014

The Library,

St Margaret's School, Collier Street.

Commencing at 7.30pm

**Attendees:** Cllr Grandi (Chair); Cllr Arthur; Cllr Barham; Cllr Goff; Cllr Ridd; Clerk Alan Crocker; PCSO Nicola Morris and 1 member of the public.

11.14.1. Apologies	Borough Councillors Burton and McCloughlin; Hilary Reeve.							
11.14.2. Declarations of Interest	None declared							
11.14.3. Police Report	There has been no crime to report for Collier St since the last meeting. Several calls received regarding the abandoned vehicle in church car park – stolen from Larkfield and recovered. Spoke to male motorbike rider and his small child that had been riding on the field – David did also. Hopefully this will put a stop to it all now.  Burglaries reported in Yalding and East Farleigh ladders and tow bars stolen in surrounding areas.	PCSO Nicola Morris						
11.14.4. Minutes of these meetings were approved as representing an accurate record of the said meetings.	11.14.4.1 - Minutes of Meetings Full Meeting 13 October 2014 11.14.4.2 - Finance and Development Control Committee Meeting 27 October 2014							
11.14.6. Questions from Members of the Public	Concerns were raised over the cycle meeting/time trials held recently on the Recreation Field without the knowledge of the Parish Council and the community safety issues this event caused. The Clerk has spoken to the President of the San Fairy Ann Cycle Club and there was no event in Collier Street in the Club's diary. We are seeking further information on the actual date of the event in order that the matter can be progressed.							
11.14.7. Issues/ Correspondence Requiring Action	<table border="1"> <thead> <tr> <th>Minute No</th> <th>Subject</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>11.14.06.01</td> <td>Freedom of Information Act – discussion document circulated electronically prior to this meeting.</td> <td>The Clerk will make further enquiries with KALC to clarify issues that were raised by the introduction of this Act. We will revisit at a subsequent meeting.</td> </tr> </tbody> </table>	Minute No	Subject	Action	11.14.06.01	Freedom of Information Act – discussion document circulated electronically prior to this meeting.	The Clerk will make further enquiries with KALC to clarify issues that were raised by the introduction of this Act. We will revisit at a subsequent meeting.	
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11.14.8. Flood Committee Report	Cllrs Ridd, Sandys and Grandi were joined by Mr Grandi for flood warden training at Kings Hill on October 18th Also that Cllrs Goff and Grandi produced a 4 sided Flood Awareness Newsletter that was printed by the EA and is being delivered to all residents plus Borough and County Councillors and non-resident landowners. It also contains a loose A4 sheet from the EA giving full details of the new flood warning areas and a form via which residents can submit contact details etc., to the Parish Council. The Clerk has been asked to write to several land owners who live outside the Parish regarding riparian ownership and the maintenance of ditches.	Lead Councillor David Ridd						
11.14.9. Recreation Field Report	The Clerk was asked to progress the cutting of the hedging and the three overgrown entrances with our contractors. A source a power to the field was discussed and various options will be considered. It is our objective to supply lighting and CCTV cameras to the site. Owing to the reoccurrence of anti-social issues the Parish Council reluctantly has to consider the locking of the main entrance to the field overnight. In view of the recess the council will liaise on this issue electronically	Lead Councillor David Goff						
11.14.10. Community Safety Issues	<u>Community Safety and Highways Report from Cllr Barbara Grandi</u> <u>Highways:</u> Details of the faults reported via the Kent Highways Portal this month: <ul style="list-style-type: none"> <li>Tyres dumped along Forge Lane, Claygate Road and Spenny Lane reported on 24<sup>th</sup> Oct and collected on October 27<sup>th</sup></li> <li>A dead foal dumped in the UMIDB ditch up Forge Lane on 18<sup>th</sup> October, this was reported to UMIDB and the adjacent landowner as well as to MBC and KCC. It was eventually removed on 4/5<sup>th</sup> November.</li> </ul> <u>Road Closure:</u> We have been informed that Jarmons Lane will be closed for repairs to the carriageway between the 1 <sup>st</sup> and 3 <sup>rd</sup> of December. <u>Hedge Cutting:</u>	Lead Councillor Barbara Grandi						

	<p>Many hedges and verges have been cut, this aids visibility throughout the lanes and country roads. Contractors employed by UMIDB have also been clearing out UMIDB ditches, removing the extra vegetation and silt that has built up during the year.</p> <p><u>Speed watch</u> Two new volunteers have come forward and we have contacted Guy Rollinson requesting training.</p> <p><u>Freight Zone:</u> Still waiting for the correct sign marking the freight zone, the new roads were included in the Weight Limit Order on June 17<sup>th</sup>!</p> <p><u>Neighbourhood Watch:</u> NHW messages were circulated this month, they were about: Theft of a tow bar from a Land Rover Discovery in Symonds Lane between the 11<sup>th</sup> and 23<sup>rd</sup> October; computer equipment stolen 22/23 October from a property in Nettlestead; property stolen including numerous Crown Derby items from a home in Yalding on Oct 18<sup>th</sup>; Money and jewellery stolen from Oast Court Yalding on Nov 4<sup>th</sup>; attempted entry to Vicarage Road property overnight Nov 8/9<sup>th</sup>.</p> <p><u>Collier Street Car park:</u> During the weekend of Oct 25/26 an adult motorcyclist was challenged by both Cllr Goff and then PCSO Morris at the recreation ground, he was accompanied by a young child on his own motorbike. An unknown person has been closing the car park gates, sometimes it is locked and sometimes the chain is just looped round.</p> <p><u>The Electricity Supply for Lighting:</u> Following a site meeting at the car park on Oct 21<sup>st</sup> Cllrs Goff and Grandi decided it would not be possible to dig up the garden and drive of St Margaret's House for the electricity supply from the church to the car park because it is covered in high mounds of earth and thick vegetation. Instead they decided to obtain quotes from contractors who use mole tunnelling equipment to take a low ampage electricity supply under the garden, driveway and thick perimeter walls. They may also obtain comparative quotes from the electricity board for joining up to the electricity pole on the opposite side of the road as this would provide a higher ampage mains supply.</p>	
<p><b>11.14.11. PLANNING</b></p>		
<p><b>11.14.11.1</b> <b>14/504007/FULL</b> Retrospective application for alterations to external appearance of double garage including the provision of ancillary accommodation in roofspace, <b>Location: MILL HOUSE, BENOVER ROAD, YALDING.</b></p>	<p>The Parish Council recorded a neutral stance on this application.</p>	
<p><b>11.14.11.2</b> <b>14/502247/FULL</b> <b>Proposal:</b> Removal of existing concrete sectional garage, erection of replacement single storey double garage in alternative location, including change of use of existing owned land to garden land. <b>Location; PIPPINS, SHEEPHURST LANE, MARDEN.</b></p>	<p>The Parish Council recorded a neutral stance on this application.</p>	
<p><b>PLANNING APPLICATION</b> <b>Bentletts Farm - Meeting</b></p>	<p>Cllr Goff and Cllr Grandi met with Mr Chamberlain and Mr Norton at the CMS yard for a site visit on Oct 30<sup>th</sup>. Details of the concerns discussed as are follows:-</p> <ul style="list-style-type: none"> <li>• Insistence that the existing ditches are thoroughly cleaned – they are in a bad state at present.</li> <li>• Insistence that the residents would be responsible for the ongoing maintenance.</li> <li>• Before the official comments on this proposal are finalised with the planning officer the Parish Council would insist on seeing the EA recommendations.</li> <li>• The developers assured the attendant councillors that the land levels will be restored once the contaminated soil is removed.</li> <li>• The developers are unsure of the soil condition and they will not know until work commences.</li> </ul> <p><b>Other Issues to consider in our formal reply</b> Increase risk to emergency services in the event of flooding. Vulnerable residents could be put at risk.</p>	

	<p>What consideration has been given to the infrastructure to support the development? The precedent set for similar developments.</p> <p>A vote was taken at the meeting and it was agreed that 'The application should be refused at this stage until such times as the council is in possession of the report from the Environment Agency'</p>																															
11.14.11.3	Cllrs Grandi; Goff and Arthur have accepted an invitation from the owner and his agent to meet at the old International Racing Track in order to see the site development in view of the various issues raised within the Parish.																															
<p>11.14.12 Approval of the meeting to the items identified.</p> <p>11.14.12.01. Monthly Account Reconciliation Budgets emailed in advance of meeting to all Cllrs</p> <p>11.14.12.02 Audit Commission Report (via PKF Littlejohn)</p>	<table border="1"> <thead> <tr> <th>DATE</th> <th>REF</th> <th>METHOD OF PAYMENT</th> <th>CHEQUE NO (IF APPROPRIATE)</th> <th>PAYEE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>10.11.2014</td> <td>ET014</td> <td>Electronic</td> <td>N/A</td> <td>The Clerk</td> <td>£465.60</td> </tr> <tr> <td>10.11.2014</td> <td>ET015</td> <td>Electronic</td> <td>N/A</td> <td>HMRC</td> <td>£90.20</td> </tr> <tr> <td>08.12.14</td> <td>ET016</td> <td>Electronic</td> <td>N/A</td> <td>The Clerk</td> <td></td> </tr> <tr> <td>08.12.14</td> <td>ET017</td> <td>Electronic</td> <td>N/A</td> <td>HMRC</td> <td></td> </tr> </tbody> </table> <p><i>'On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'</i></p>	DATE	REF	METHOD OF PAYMENT	CHEQUE NO (IF APPROPRIATE)	PAYEE	AMOUNT	10.11.2014	ET014	Electronic	N/A	The Clerk	£465.60	10.11.2014	ET015	Electronic	N/A	HMRC	£90.20	08.12.14	ET016	Electronic	N/A	The Clerk		08.12.14	ET017	Electronic	N/A	HMRC		<p>The Clerk</p> <p>The Clerk and Lead Councillor Steve Barham</p>
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11.13.13 Items carried forward																																
11.14.14 Borough Councillor Report	None present																															
11.14.15 Village Hall	The Village Hall Committee met on October 21 <sup>st</sup> and agreed that the formal planning application will be submitted in Jan/Feb 2015. The Chair and Vice Chair then met with the architect Steve Gee on October 28 <sup>th</sup> .	Lead Councillor Barbara Grandi																														
11.14.16 Matters for Discussion next Meeting																																
11.14.17 Date of Next Full Meeting	Scheduled for 12 January 2015																															
11.14.18 ENFORCEMENT ISSUES WILL BE DISCUSSED IN CAMERA																																

Minutes prepared by:-

**ALAN CROCKER**

Clerk to Collier Street Parish Council