

MINUTES

COLLIER STREET PARISH COUNCIL

on Monday 13 June 2016
Orchard Room,
St Margaret's School, Collier Street
Commencing at 7.30pm

Attendees: Cllr B Grandi (Chair); Cllr D Goff (vice Chair); Cllr Barham; Cllr Fisher; Cllr Hill; Cllr Sandys; Cllr Paulina Stockell (part to meeting); Clerk Alan Crocker; 6 members of the public.

06.16.1. Apologies	PCSO Nicola Morris; Cllr Steve McLoughlin.							
06.16.2. Declarations of Interest	None declared							
06.16.3. Police Report	12 th May – 1-4pm – Burglary Dwelling – back door damaged to gain entry, money and jewellery stolen 11 th June – 7:30am-16:45pm – Burglary Dwelling – damage to door- sunglasses, watch, camera, headphones, mobile phone and cash taken	PCSO Nicola Morris (Emailed Report)						
06.16.4. Minutes of Previous Meeting/s The full council approved the minutes of this meeting as representing an accurate recording of the said meeting.	06.16.04.01 Annual Parish Meeting – 9 May 2016							
06.16.5. Questions from members of the Public Public adjournment. To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than 5 minutes. Members of the public are encouraged to attend Council meetings and raise any pertinent issues at this point.	A member of the public raised issue with a number of near misses with drivers speeding at several locations within the Parish, Longend Lane, Green Lane and Benover Road and driving in a manner dangerous to horse riders. The member of public asked for street signs warning of horse riders. The Chairman will speak to the Highways Steward.							
06.16.6. Issues/ Correspondence Requiring Action	<table border="1" data-bbox="553 1104 1234 1129"> <tr> <td>Benover Road Speed Limits</td> <td>Geraldine Brown email 23.05.2016</td> </tr> </table> <p>The Chairman was to email the Yalding Chairman as this was on the Yalding PC meeting agenda for discussion.</p> <table border="1" data-bbox="553 1230 1234 1276"> <tr> <td>Parish Website KCC withdrawal of funding to Eis</td> <td>Pending replies from KALC.</td> </tr> </table> <p>KALC is to take this matter up with KCC and we await the income.</p> <table border="1" data-bbox="553 1352 1234 1377"> <tr> <td>Feedback on Lorry Watch</td> <td>Maureen Arthur</td> </tr> </table> <p>With the lack of policing Maureen reported her efforts to monitor the increasing number of vehicles exceeding the 7.5 tonne limit ignoring the zone signage and driving through the Parish.</p> <p>She was most appreciative of the support received from our PCSO. Maureen produced a list of alleged offender (she admits not exhaustive).</p> <p>As a way forward the meeting discussed the possibility of the identification of pinch points to enable the monitors to gather the information required. The cost of signage was to be investigated and Maureen would revert back to the Parish Council. Confirmation of vehicles allowed to travel within the zone would also be established. These investigations would take place in liaison with our PCSO. Simon Hill was to produce a draft letter which the PC would send to companies that own lorries flouting the zone restrictions.</p>	Benover Road Speed Limits	Geraldine Brown email 23.05.2016	Parish Website KCC withdrawal of funding to Eis	Pending replies from KALC.	Feedback on Lorry Watch	Maureen Arthur	Lead by Cllr Grandi
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Feedback on Lorry Watch	Maureen Arthur							
06.16.7. Flood Committee Report	Cllr Goff reported having spent many hours at flood related meetings and the main bullet points of his report are as follows:- <ul style="list-style-type: none"> 🚧 A tour of the Parish with Paul Riley (Finance Director – Maidstone BC) and Steve McLoughlin (Borough Councillor) 	Lead Councillor David Goff						

	<ul style="list-style-type: none"> ✚ Letters to Yalding Borough Council requesting a meeting has resulted in some action ✚ Meeting held on Monday 6 June. Representatives of Yalding, Hunton, Collier Street PC's 3 Borough Councillors and two representatives of the Yalding Break-Away Group. – A positive meeting looking at all the issues related to the flooding issues. ✚ Still no public outcome to the current proposals being put forward by the EA (Environment Agency) ✚ All agreed this is a 'catchment wide' issue and should continue to push for the Leigh Flood Storage Area to be increased and flood storage on the Beult and Teise. <p>AGREED ACTION</p> <ul style="list-style-type: none"> ✚ The Group would write to the Leader of KCC., Matthew Balfour; Helen Grant MP., and the Prime Minister David Cameron. ✚ Geraldine Brown Chair of Yalding PC would draft the letters and circulated for comment before sending. ✚ Helen Grant has written to Paul Carter asking for clarification of a number of issues including <ul style="list-style-type: none"> ▪ The benefits of the Beult and Teise FSA's. ▪ Increasing the height of the Leigh barrier ▪ The amount of funding being made available by KCC <p>Letter sent on 16 May and no reply yet.</p> <ul style="list-style-type: none"> ✚ Meeting last Friday between Helen Grant and Matthew Balfour ✚ Have been asked by Helen Grant to liaise through Borough Councillor Steve Mcloughlin at this stage. ✚ Government Environmental Committee report suggesting better working together. ✚ EA has finished modeling and all the information is with the funding bodies for a decision on which scheme to support. ✚ Potential upcoming seminar on what we would like to achieve – to include EA; MBC;KCC; 'The Catchment Area's'; External Chairman. <p>OTHER ISSUES</p> <ul style="list-style-type: none"> ✚ Car in ditch by Mockbeggar on 11 April - damaged culvert. UMIDB have removed bricks from the ditch. The damage is down to the landowner to replace the damaged bridge. ✚ Need to write to the landowner requesting reinstatement. ✚ 18 flood wardens are now in place. Two more need training. ✚ We ideally need some more volunteers – Wellington House to Longend Lane Longend Lane to Gaffords Bridge, and Sheephurst Lane. ✚ The new flood insurance scheme is up and running ✚ KCC Strategic Flood Risk to Community Plan have questioned:- <ul style="list-style-type: none"> ✚ No consultation with the Parish ✚ Own property level protection scheme ✚ Number of houses at risk in a large flood ✚ Suggest we seek a meeting with Max Tant at KCC – Cllr Goff to draft letter. <ul style="list-style-type: none"> ✚ Aim to understand the role of KCC as Lead Authority ✚ Clarify how they work and how we may be able to work with them on flooding. ✚ New flood map out for consultation and comment. ✚ Working with the Hempstead Lane and Symmonds Lane Flood Group on joint working to solutions for 'The Catchment'. Short term measures. ✚ It is envisaged that Collier Street Parish host a seminar for the entire 'Catchment Area' in the suggested venue of St Mary's Church in view of the intended number of attendees. With say 3 x 40 minute slots. 	
FOOTPATHS	The Clerk was asked to contact the Rights of Way Team at KCC in view of the fact that Footpath 217 (Longends Lane to Brook Farm) is completely blocked with overgrown vegetation and poultry manure.	
06.16.8. Recreation Field Report	We have had to authorise an additional cut as the growth is exceeding the schedule of cutting. Additional cut requested for the Pet Show. Hedges to be cut around the gates. The securing and siting of the new litter bin was discussed and agreed. Another new lock has been secured to the gate.	Lead Councillor David Goff

	It was a suggestion that Margaret Ashworth's team at St Margaret's would be asked if they would be able to arrange for the transfer of the litter from the bin into the Church waste receptacle.	
06.16.09. Community Safety Issues	<p><u>Community Safety and Highways Report for June 2016</u></p> <p>Highways The top dressing of the B2162 was due to be carried out on Thursday June 2nd, Friday 3rd and Monday 6th. The signs were all put out but the road works did not commence on the 2nd! Highways Steward Claire Chewter said they were delayed by bad weather earlier in the week. There will be a traffic control used and therefore no problematic diversion.</p> <p>Road Safety Measures at the School Kim Head is the School Governor now pushing forward this project with Highways. There was a meeting at the school on 25th May, KCC Councillor Paulina Stockell attended and confirmed her continued support of the proposed scheme and she expects the signs to be installed soon after they arrive at the depot however there were a few tweaks to be made to the scheme. Cllr. Stockell did not think a Traffic Order would need to be published but we will wait and see, this would take more time and could prevent the planned installation during the approaching summer holidays.</p> <p>Faults Reported to KCC/MBC this month</p> <ul style="list-style-type: none"> • Pot holes at the end of a driveway: Brook Cottages, Green Lane. The Highways Steward responded to say they would not fill pot holes in driveways, only on the carriageway. • Fly tipped fridge and other rubbish at Gain Hill: reported and cleared within 48 hours. <p>Neighbourhood Watch (information circulated):</p> <ul style="list-style-type: none"> • A property in Collier Street was burgled on May 12th between 2 and 4pm. The burglars broke in at the rear of the property. <p>Speed Checks PCSO Nicola Morris carried out speed checks on the morning of Sunday May 29th near the Norton Industrial Estate. The focus was the motor bikes that pass through the Parish most Sundays; PCSO Morris did not see many Motor bikes but did record one passing through at 47mph in the 30 zone. Unfortunately none of the Speedwatch Volunteers were available to support PCSO Morris.</p>	Report from Lead Councillor Barbara Grandi
06.16.10. PLANNING		Lead by Councillor Barbara Grandi
06.16.10.01 16/500545/Full Bartons Farm Cottages Collier Street Amended proposed side ground floor extension plan. Comment date 02.06.2016	<i>The Parish Council has taken a neutral stance as they have no issues with this application.</i>	
06.16.10.02 16/504018/Full Willows End Green Lane Marden Application to remove condition 4 (No commercial activities shall take place on the land, including the open storage of materials) of application MA/13/1271 to allow sell of used caravans from the site Comment date 03.06.2016	We have no real issues with this application, the site is neat and tidy and the owner would if approved be trading officially. We would however wish to see a condition in respect of the maximum numbers of caravans permitted as stock held at any one time to 20.	
06.16.10.03 16/503796/Full LITTLE CHEVENY OAST, LITTLE CHEVENY FARM, SHEEPHURST LANE MARDEN	The Parish Council has no issues with this proposal	

<p>Proposal Listed Building Application for the erection of single storey front glazed extension with insertion of roof light LBC (alterations/extensions)</p>																														
<p>06.16.10.04 16/503797/LBC LITTLE CHEVENY OAST, LITTLE CHEVENY FARM, SHEEPHURST LANE MARDEN Proposal Listed Building Application for the erection of single storey front glazed extension with insertion of roof light</p>	<p>The Parish Council has no issues with this proposal</p>																													
<p>06.16.10.04 16/503936/Full SPITZBROOK LODGE HAVIKER STREET COLLIER STREET TN12 9RH Construction of new oak framed garage/workshop</p>	<p>We only have issues with this application as detailed below:- The boundary wall between this property and the neighbour is only 950cms high so this will be a dominant visible construction right on the shared boundary line.</p>																													
<p>06.16.11.01 Accounts for settlement The detailed account were approved for settlement by the full Council.</p>	<table border="1"> <thead> <tr> <th>DATE</th> <th>ELECTRONIC TRANSFER REF</th> <th>PAYEE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>14.06.2016</td> <td>ET000081</td> <td>Broxap</td> <td>287.94</td> </tr> <tr> <td>14.06.2016</td> <td>ET000082</td> <td>Aon</td> <td>707.10</td> </tr> <tr> <td>14.06.2016</td> <td>ET000083</td> <td>KAOLC</td> <td>23.08</td> </tr> <tr> <td>14.06.2016</td> <td>ET000084</td> <td>The Clerk</td> <td>472.28</td> </tr> <tr> <td>14.06.2016</td> <td>ET000085</td> <td>HMRC</td> <td>107.40</td> </tr> <tr> <td>14.06.2016</td> <td>ET000086</td> <td>Auditing Solutions</td> <td>366.00</td> </tr> </tbody> </table>	DATE	ELECTRONIC TRANSFER REF	PAYEE	AMOUNT	14.06.2016	ET000081	Broxap	287.94	14.06.2016	ET000082	Aon	707.10	14.06.2016	ET000083	KAOLC	23.08	14.06.2016	ET000084	The Clerk	472.28	14.06.2016	ET000085	HMRC	107.40	14.06.2016	ET000086	Auditing Solutions	366.00	
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<p>06.16.11.02 Confirmation of the receipt and acceptance of the Annual Internal Audit Report. For the year ending 30.03.2016.</p>	<p><i>The Chairman wished to record the PC's thanks and congratulations to The Clerk for an excellent end of year audit.</i></p> <p><i>Whilst there were no issues that were raised by the Internal Auditors. The following recommendations of the audit will be implemented in a timely manner:-</i></p> <p>Standing Orders and Financial Regulations. We do note however that neither of these documents reflect the change in legislation in respect of the specific requirements of the Public Contract Regulations 2015 and suggest that, although it is unlikely that the Council will need to adhere to the requirements of this legislation, this issue be addressed when these documents are next reviewed.</p> <p>Formal Statement of Accounts. Advisability of preparing a detailed formal Statement of Account for adoption by the Council and presentation to members of the public. The suggested format will be supplied by the Internal Auditors.</p>																													
<p>8406.16.11.03. Monthly Reconciliation Report of Accounts 2015-16 and for budget monitoring/control.</p>	<p><i>The monthly account reconciliation documents have been circulated to all Councillor's in advance of the meeting. Cllr Barham spot checked and signed the monthly reconciliation as an accurate record.</i></p>	<p>The Clerk and Lead Councillor Steve Barham</p>																												
<p>06.16.11.04 Implementation of National Joint Council for Local Government Services – New Pay Scales agreed 01 April 2016 The Full Council agreement to implement the above agreed Pay Scales</p>	<p><i>The full Council agreed to the implementation of the National Joint Council's Salary agreement for Parish Clerks commencing 1 April 2016.</i></p> <p><i>SCP 26 has been increased to £12.041 per hour</i></p>																													
<p>06.16.11.03 APPROVAL FOR ADDITIONAL SPENDS</p>	<p>None identified</p> <table border="1"> <thead> <tr> <th>Association</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	Association	Amount																											
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06.16.12 Items carried forward	<p>Update on Broadband.</p> <p>Cllr Barham briefed the meeting on HSBB within the Parish. Our understanding is that for an unexplained reason only one of the cabinets in the Parish has been upgraded. Telephone Numbers starting 730 can access it 732 cannot. None of our contacts have been unable to explain when the other cabinet will be enabled. Our County Councillor was able to supply us with details of the officer at KCC who holds the portfolio on HSBB to Rural Areas and Councillor Barham will arrange contact with him to clarify the various issues.</p>	Lead Cllr Barham
06.16.13 Borough Councillors Report	Cllr Paulina Stockell's yearly report has already been published. KCC's main focus is the 58m drop in budget allocation. She explained that half of the County's yearly budget is spent on Social Services. On a positive note the members own budgets have been retained.	
06.16.14 Village Hall	Councillor Goff reported that he had a meeting scheduled to discuss possible funding opportunities.	Lead Councillors David Goff Steve Barham
06.16.15 Matters for Discussion next Meeting		
06.16.16 Date of Next Meeting	11 July 2016	

Agenda prepared by:-

ALAN CROCKER

Clerk to Collier Street Parish Council