

MINUTES

COLLIER STREET PARISH COUNCIL

on Monday 14 March 2016
Orchard Room,
St Margaret's School, Collier Street
Commencing at 7.30pm

Proposed Attendees: Cllr Grandi (Chair); Cllr Goff (Vice Chair); Cllr Barham; Cllr Fisher; Cllr Hill; The Clerk; Borough Cllr S McLoughlin; 1 member of the public.

03.16.1. Apologies	PCSO Nicola Morris																	
03.16.2. Declarations of Interest	None declared																	
03.16.3. Police Report	<p>Crime since last meeting: 9th-10th March – Collier St – Theft of wooden gates at front of property No other crime to report The Chairman reported to the meeting that a suspicious vehicle had been seen in various locations within the Parish it is a white Skoda Estate with a taped up Perspex back window.</p>	PCSO Nicola Morris																
03.16.4. The Full Council approved the minutes of this meeting as representing an recording of the proceedings.	03.16.04.01 Full Council Meeting – 8 February 2016																	
<p>03.16.5. Questions from members of the Public</p> <p>Public adjournment. To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than 5 minutes. Members of the public are encouraged to attend Council meetings and raise any pertinent issues at this point.</p>	None																	
<p>03.16.6. Issues/ Correspondence Requiring Action</p>	<table border="1" data-bbox="553 1161 1232 1776"> <tr> <td data-bbox="553 1161 862 1213">03.16.06.01 Yalding Playscheme</td> <td data-bbox="862 1161 1232 1213">Open to discussion</td> </tr> <tr> <td colspan="2" data-bbox="553 1213 1232 1276"> <p>After discussion it was a unanimous decision that the Parish contribute £50.00 towards this scheme for the upcoming year.</p> </td> </tr> <tr> <td data-bbox="553 1276 862 1356">03.16.06.02 New external audit regime for smaller authorities – Deadline for action 31.03.2016</td> <td data-bbox="862 1276 1232 1356">Open to discussion</td> </tr> <tr> <td colspan="2" data-bbox="553 1356 1232 1465"> <p>The Clerk briefed the meeting on the options the council have on this newly created authority. It was unanimously agreed that the Parish will opt-in to the new arrangements that will take effect for the financial year 2017-2018 onwards.</p> </td> </tr> <tr> <td data-bbox="553 1465 862 1545">03.16.06.03 Hampstead Lane and Symonds Lane – Flood Mitigation Group Meeting</td> <td data-bbox="862 1465 1232 1545">Discussion Led by Cllr Goff/Cllr Grandi</td> </tr> <tr> <td colspan="2" data-bbox="553 1545 1232 1633"> <p>As the contents of this meeting were seen as confidential. The meeting could not be briefed until the decisions that may be implemented have been shared with all interested parties.</p> </td> </tr> <tr> <td colspan="2" data-bbox="553 1633 1232 1680"> <p>A two page resume of issues not addressed will be delivered to Yalding PC by 5 April 2016.</p> </td> </tr> <tr> <td data-bbox="553 1680 862 1776">03.16.06.04 15/510638 The Air Ambulance Application for Old Hay</td> <td data-bbox="862 1680 1232 1776">Deadline for comments 15 March 2016</td> </tr> </table> <p>Cllr attendees had been emailed in advance of the meeting, details of the additional comments from residents. The Chairman agreed to collate and prepare a further draft for submission to the Planning Department at Tunbridge Wells Borough Council by the new deadline.</p>	03.16.06.01 Yalding Playscheme	Open to discussion	<p>After discussion it was a unanimous decision that the Parish contribute £50.00 towards this scheme for the upcoming year.</p>		03.16.06.02 New external audit regime for smaller authorities – Deadline for action 31.03.2016	Open to discussion	<p>The Clerk briefed the meeting on the options the council have on this newly created authority. It was unanimously agreed that the Parish will opt-in to the new arrangements that will take effect for the financial year 2017-2018 onwards.</p>		03.16.06.03 Hampstead Lane and Symonds Lane – Flood Mitigation Group Meeting	Discussion Led by Cllr Goff/Cllr Grandi	<p>As the contents of this meeting were seen as confidential. The meeting could not be briefed until the decisions that may be implemented have been shared with all interested parties.</p>		<p>A two page resume of issues not addressed will be delivered to Yalding PC by 5 April 2016.</p>		03.16.06.04 15/510638 The Air Ambulance Application for Old Hay	Deadline for comments 15 March 2016	
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	<p>03.16.06.05 Village Caretaker Led by Cllr Grandi</p> <p>As requested The Clerk briefed the meeting of his findings when speaking with both the Parish who operate a similar scheme and the president of KALC. The pilot runs with an amalgam of four parishes. It was envisaged that our Parish considers a stand-alone scheme. Further investigation is necessary, especially if we are to potentially attract some assistance with funding the scheme. It was suggested by Cllr McLoughlin that we involve Yasmine Gordine the Parish Liaison Office at MBC with this initiative.</p>	
<p>03.16.7. Flood Committee Report</p>	<p>Cllr Goff reports:-</p> <ul style="list-style-type: none"> ❖ Letter to owner of property adjacent to Longend Lane. Meeting held and owner has agreed to carryout work to relieve the blocked culvert under the road. ❖ MBA has cleared ditched adjacent to Fostall Cottages ❖ Geraldine Brown has been appointed a County Executive to the Kent Flood Risk Management Committee. ❖ Flood Warden training is scheduled to take place on Tuesday 15 March. ❖ Meeting with Neil Gunn on Monday 14 March. Outlined the way the project for new flood schemes are going to work and more detailed information will be forthcoming in the coming weeks. ❖ Flood Funding Forum Meeting at LCC on 18 March 2016. 	<p>Lead Councillor David Goff</p>
<p>03.16.8. Recreation Field Report</p>	<p>Cllr Goff reports:-</p> <ul style="list-style-type: none"> ❖ New fences erected at the entrance ❖ Poles to take signs and CCTV camera erected ❖ Signs for 'no dogs' or 'motorcycles' erected at main entrance and by Old Police House ❖ More brackets required for additional signage ❖ The grass needs cutting ❖ Little bin needs to be addressed 	<p>Lead Councillor David Goff</p>
<p>03.16.09. Community Safety Issues</p>	<p><u>Community Safety and Highways Report for March 2016</u></p> <p><u>Highways</u> Our Highways Steward, Claire Chewter, has advised that the resurfacing team cannot give an exact date but have said that the top dressing of the B2162 will be carried out between April and October 2016 following on from the budgets being agreed in the new financial year. Following the terrible experience we had last year when traffic was diverted through Haviker Street I have emphasised the need to find a sensible and suitable option but she does not know what the diversion will be at this time and will not know until the works have been given a date. Claire spoke to Tony Carreck from the Resurfacing Team about the dip in the road near Moat Farm Barn and as the crew are due to come back to Collier Street at some stage to complete all the pre-patching works he may have marked up this dip if he thinks the works are necessary.</p> <p><u>Road Safety Measures at the School</u> Unfortunately there has been no progress, we had hoped for a meeting with KCC Councillor Stockell and representatives from KCC Highways Road Safety team but this has not yet materialised. Cllr Paulina Stockell has a meeting re the funding on 22 March 2016.</p> <p><u>Other Community Safety Issues</u> The Chairman took details of some urgent Highways Issues that she will progress with Claire Chewter.</p> <p>Cllr Fisher reported that the bikers who roar through the Parish every Sunday morning have returned, I asked him to let PCSO Morris know the time they went through every week so that she could attend to see them for herself and hopefully apprehend them.</p>	<p>Report from Lead Councillor Barbara Grandi</p>

	<p>The Clerk is to write officially write Yalding PC Clerk regarding the serious lack of monitoring of Heavy Goods vehicles using the narrow lanes within the Parish. In the interim it would be good practice to endeavour to record the licence plate numbers of offending HGV's.</p> <p><u>The Paddock Wood Half Marathon</u> A very anxious resident who lives on the B2162 at Claygate contacted me to say he is very concerned that he will not be able to return from Church in Horsmonden in time for his medication on the morning of the Half Marathon. This concern has developed over the years as the race has become a much larger event, he told me that last year it took him nearly two hours to travel the few miles from Horsmonden because he was not able to get through and the diversion route was also busy. PCSO Nicola Morris has confirmed that residents should be permitted access to their homes during the event.</p> <p><u>Faults Reported to KCC/MBC this month</u></p> <ul style="list-style-type: none"> • Full drains along the B2162 <p><u>Neighbourhood Watch (information circulated):</u></p> <ul style="list-style-type: none"> • Wooden Gates were stolen from a property on the B2162 near Jarmons Lane between March 9th and 10th. • A black mountain bike abandoned at the footpath entrance to the car park in February had been stolen and was reunited with its grateful owner. <p><u>Annual Litter Pick</u> This year's Parish Litter pick coincided with the National 'Clean for the Queen' event over the weekend of March 5th/6th. Lots of volunteers were out in the cold weather filling up bin bags with the litter left by passing motorists. We found 'tons' of drinks cans, alcohol bottles, plastic bottles, food packaging and other general litter. It is difficult for us to understand how people can think it is Ok to leave all their old junk and disgusting items like bags of soiled nappies down our lanes! Huge thanks to everyone that helped and to Ken Jenner and Stuart Highwood for collecting the rubbish from the verges on Saturday. Special thanks also to Margaret Ashworth for coordinating the litter pickers (along with Gay Jenner) even though she was still recovering from her recent operation.</p>	
03.16.09.01	<p>Cllr Hill briefed the council on his meeting with the tenant of The Crow Plain Farm Hop Barn, Jarmons Lane and the deterioration in the appearance of the surrounding area. The tenant has agreed the site has a very scruffy appearance and he will sort the matter out in a timely manner.</p>	
03.16.10. PLANNING		Lead by Councillor Barbara Grandi
03.16.10.01 16/500545/Full Bartons Farm Cottages, Collier Street Tonbridge, Kent TN12 9RX Proposed side ground floor extension	The Parish Council does not wish to comment on this application	
03.16.10.02 16/501263/FULL Bentletts Scrap Yard Claygate Road Yalding Kent ME18 6BB Erection of 25 dwellings with associated garages, car barns and parking spaces, landscaping, tree planting and new pond, inclusive of amenity area for nature conservation and new shared surface access road off Claygate Road.	<p><i>'The Parish Council by majority decision wish to support the application. However this support is subject to reassurances from the developers on the issues detailed below. In no way is this an exhaustive list as we would always seek the guidance of the professional planners.</i></p> <p>FLOODING</p> <p><i>Whilst the Senior Flood Risk Advisor for West Kent have not raised an objection he has made Maidstone Planning aware of the concerns raised at the meeting with the developers (12 November 2014). He has strong views on the proposed SUDS systems and he will raise awareness with his planning colleagues of the inadequate culvert and the impact this could have on the proposed dwellings and along Claygate. We would seek assurances that the EA's thinking is that post development the runoff rates will be reduced to below greenfield rates and acknowledge that this will be an improvement on the current situation. We would also seek assurance that the ditches the new SUDS system will discharge into are adequate for dispersal of</i></p>	

	<p>water from 25 extra homes and would like to point out to the planning officers that the ditch in question currently overflows at its junction with Wolsey Oast on Claygate Road where the underground pipes may not be large enough. We would like to see that if at all possible conditions are imposed whereby ditches and pipes are the responsibility of the estate management for ongoing maintenance, otherwise this will impact on the overall flood issues in the adjoining area.</p> <p>FOUL DRAINAGE</p> <p>We would seek assurances that following the concerns of the EA the developers have confirmed that the developer's drainage strategy shows a sewerage treatment plan discharging to the watercourse and that no septic tank is proposed as part of the project.</p> <p>INFRASTRUCTURE</p> <p>There are serious concerns that the number of proposed homes will lead to a large number of cars leaving the site at peak times and the lanes adjacent to the site are very narrow with poor visibility. Many cars use private driveways, or drive onto the grass verges to create their own passing places. We have concerns over the emergency service being able to access the site in the event of a flooding emergency. Who will finance, light and maintain this service to the development?</p> <p>SECTION 106 OBLIGATIONS</p> <p>"The common uses of planning obligations are to secure affordable housing and to specify the type and timing of this housing" We realise that due to the nature of the proposed development, affordable housing would not seem appropriate. However "The Government viewed S106 as providing only partial and variable response to capturing funding contributions for infrastructure. As such, provision for the Community Infrastructure Levy (CIL) is now in place in the 2008 Planning Act. Under the CIL we have discussed the possibility of a contribution under this levy to be made towards the creation of a new Village Centre and the real focus being a new Village Hall as the old building has been declared unusable as it is unsafe structurally. We would seek assurances that this will be included as part of the conditions if the planners are minded to grant permission for the proposed build.</p> <p>WE SHOULD ALSO CONSIDER THE COMMUNITY DEVELOPMENT LEVY.</p>																					
<p>03.16.11 The full council approved the spends as detailed.</p> <p>03.16.11.01 Approval Recreation Field Maintenance Costs 2016/17.</p>	<table border="1"> <thead> <tr> <th>DATE</th> <th>CHEQUE NO</th> <th>PAYEE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>11.03.2016</td> <td>ET000067</td> <td>Owain's Landscaping Services</td> <td>£296.10</td> </tr> <tr> <td>14.03.2016</td> <td>ET000068</td> <td>The Clerk</td> <td>£471.33</td> </tr> <tr> <td>14.03.2016</td> <td>ET000069</td> <td>HMRC</td> <td>£103.20</td> </tr> <tr> <td>14.03.2016</td> <td>ET000070</td> <td>Paul Waring</td> <td>£2023.44</td> </tr> </tbody> </table> <p>The full council approved the Recreation Field Maintenance Costs for 2016/17.</p>	DATE	CHEQUE NO	PAYEE	AMOUNT	11.03.2016	ET000067	Owain's Landscaping Services	£296.10	14.03.2016	ET000068	The Clerk	£471.33	14.03.2016	ET000069	HMRC	£103.20	14.03.2016	ET000070	Paul Waring	£2023.44	
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<p>03.16.11.02. Monthly Reconciliation Report of Accounts 2015-16 and for budget monitoring/control.</p>	<p>The full council approved the account reconciliation documents.</p>	<p>The Clerk and Lead Councillor Steve Barham</p>																				
<p>03.16.11.03 APPROVAL FOR ADDITIONAL SPENDS</p>	<p>None identified</p> <table border="1"> <thead> <tr> <th>Association</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Association	Amount																			
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<p>03.16.12 Items carried forward</p>	<table border="1"> <tr> <td>Investigate higher speed Broadband to Collier Street.</td> <td>Way forward</td> </tr> </table> <p>Cllr Barham reported that there is nothing on the horizon for the switch date to HSBB. We are unsure of the exact nature of the works carried out and the installation of the new box although we are led to believe that this is in connection with the HSBB project.</p>	Investigate higher speed Broadband to Collier Street.	Way forward	<p>Lead Cllr Barham</p>																		
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03.16.13 Borough Councillors Report	Points raised during the meeting. Now aware of the Parish thinking on many important issues within the Parish.	
03.16.14 Village Hall	Nothing to report.	Lead Councillors David Goff Steve Barham
03.16.15 Matters for Discussion next Meeting	Estimates for repairing the fencing on the recreation field in the location identified to be obtained and discussed.	
03.16.16 The meeting will continue in closed session	The meeting continued in closed session.	
03.16.17 Date of Next Meeting	11 April 2016 (Annual General Meeting) Annual Parish Meeting 9 May 2016	

Agenda prepared by:-

ALAN CROCKER

Clerk to Collier Street Parish Council