

MINUTES

COLLIER STREET PARISH COUNCIL

on Monday 8 February 2016
Orchard Room,
St Margaret's School, Collier Street
Commencing at 7.30pm

Attendees: Cllr Grandi (Chair); Cllr Goff (Vice Chair); Cllr Fisher; Cllr Hill; Cllr Sandys; Nicola Morris CSPO; Yasmin Gordine, Parish Liaison Officer, MBC; 3 members of the public.

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| 02.16.1. Apologies | Cllr Barham | | | | | | | |
| 02.16.2. Declarations of Interest | None declared | | | | | | | |
| 02.16.3 Police Report | <p>29th-30th Jan – Burglary other than dwelling – Haviker Street – shed broken into – power tools stolen</p> <p>There have been a number of quad bikes stolen from around the area – Five Oak Green, Goudhurst, Marden, just to be aware of. Encourage residents to take photos, keep serial numbers etc., as some have been found just recently.</p> <p>Nicola also mentioned the police initiative regarding the marking of belongings and she explained the various options, i.e. marking pens are available and she can arrange for portable police engraving equipment to be made available where appropriate. Cllr Goff raised issue with a stolen bike that has been found. Nicola explained that this would be the responsibility of the E/A to collect and it will be necessary to report the incident under 'fly-tipping' as collection is no longer a police matter.</p> | PCSO Nicola Morris | | | | | | |
| 02.16.4. Minutes of Previous Meeting/s The meeting unanimously agreed that these minutes represent an accurate recording of the said meeting. | 01.16.04.01 Minutes of Finance and Development Control Meeting – 11 January 2016 | | | | | | | |
| 02.16.5. Questions from Members of the Public | A resident raised issue with the deterioration of the area surrounding the Crow Plain Farm Hop Barn, Jarmons Lane and the increased number of pallets and general waste that is starting to pile up. It is proving to be a most unpleasant outlook and was seeking help from the Parish Council in an attempt to improve the general appearance. Other concerns are the blowing of rubbish into an adjoining ditch which would aggravate further the efforts of the flood prevention strategy in the Parish. It was suggested that a small fence be erected to mitigate the offensive situation. Whilst the Parish Council is very sympathetic it has no powers by way of enforcement to progress any of the discussed remedial actions. Cllr Hill has agreed in the first instance to discuss the matter with the owner in the hope of finding a mutual solution/improvement. He will feedback the results to the next meeting. | | | | | | | |
| 02.16.6. Issues/ Correspondence Requiring Action | <table border="1" data-bbox="594 1461 1265 1493"> <tr> <td>Highwood Hop Farm</td> <td>Lead Cllr B Grandi</td> </tr> </table> <p>Please see the answer to 02.16.05 on this matter.</p> <table border="1" data-bbox="594 1560 1265 1608"> <tr> <td>Estimate Paul Waring – Applying Herbicide to the Recreation Field</td> <td>Email of estimate to all Cllrs prior to meeting</td> </tr> </table> <p>The meeting agreed to progress this quotation.</p> <table border="1" data-bbox="594 1682 1265 1843"> <tr> <td>Maidstone Borough Local Plan Feb 2016 Maidstone Integrated Transport Strategy 2011 – 2031 Maidstone Borough Local Plan – Feb 2016 (Appendix F Site-Plans)</td> <td>Hardcopies of these documents have been supplied by MBC for Cllr briefing.</td> </tr> </table> <p>The Chairman has agreed to study these voluminous documents and give feedback if appropriate. The reports are available to all Councillor's.</p> | Highwood Hop Farm | Lead Cllr B Grandi | Estimate Paul Waring – Applying Herbicide to the Recreation Field | Email of estimate to all Cllrs prior to meeting | Maidstone Borough Local Plan Feb 2016 Maidstone Integrated Transport Strategy 2011 – 2031 Maidstone Borough Local Plan – Feb 2016 (Appendix F Site-Plans) | Hardcopies of these documents have been supplied by MBC for Cllr briefing. | |
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| <p>02.16.7. Flood Committee Report</p> | <p>MBC carried out culvert and drain jetting in January at four locations.</p> <ol style="list-style-type: none"> 1. Haviker Street. Broken pipe discovered and if funds permit MBC will repair. Pipe under the ground from back of The Alders to UMIDB ditch is clear and flowing. 2. Village Hall. The culvert is broken and blocked. Decision to be made as to if this should be unblocked and repaired. Not sure as to who would pay for this to be done. 3. Burton Lane. Private culvert inspected and found to be unsound and in need of repair. MBC have written to the landowner. 4. Green Lane. Jetting carried out adjacent to Forstall Cottages. Drains found to be blocked and some work is still required to get a solution to the problems in the area. MBC are going to continue to investigate and carry out some remedial work in the next few weeks depending on budgets. 5. Longend Lane. A reported blocked ditch under the railway lane has been reported by a local resident. The land owner has been located via a land search by MBC and progress is being made to resolve the problems. 6. Councillor David Goff has been invited to attend the Hampstead Lane and Symonds Lane Flood Mitigation Group meeting on the 22nd Feb as an observer. 7. Draft letter to be considered that can be sent to landowners causing potential problems with watercourses. <p><i>Cllr Goff produced letter used by another authority and it was agreed that The Clerk will produce a template of a letter for future use having discussed the matter with MBC and sought their views on the content.</i></p> <p><u>FLOODWARDEN TRAINING</u> Is to take place on Tuesday 15 March with a potential attendance of some 16 volunteers.</p> | <p>Lead Councillor David Goff</p> |
| <p>02.16.8. Recreation Field Report</p> | <ol style="list-style-type: none"> 1. The lock has gone missing again. The Headteacher of the school contacted the parents and one has admitted it was down to her and she has offered to pay for a replacement. The school has also offered to pay. <p><i>The Parish Council agreed after discussion that the replacement costs would be met by the Parish.</i></p> <ol style="list-style-type: none"> 2. Need to get the rubbish bin issue resolved. <p><i>Action will be taken on this agenda item</i></p> <ol style="list-style-type: none"> 3. Some kind persons have repaired the large hole in the Car Park with Tarmac. The Headteacher has sent a thank you via the school Newsletter. 4. Need to confirm the person who will repair and replace the fence by the entrance. <p><i>The Parish Council discussed the quotations received and agreed the contractor who will progress the replacement fencing.</i></p> <ol style="list-style-type: none"> 5. Need to confirm the quote for spraying the field. <p><i>Please see agenda item 02.16.06</i></p> <ol style="list-style-type: none"> 6. Risk Assessment. <p><i>The Parish Council will be approving the latest risk assessment at an upcoming meeting. Several issues were discussed and will be incorporated in this document.</i></p> | <p>Lead Councillor David Goff</p> |

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| | <p>The PC should ensure any trees we are responsible for should have been inspected by a qualified arboriculturalist to ensure they are not diseased.</p> <p><i>After discussion it was agreed that this item will need to be addressed as and when the trees mature.</i></p> | |
| <p>02.16.09. Community Safety Issues</p> | <p><u>Community Safety and Highways Report for February 2016</u></p> <p><u>Highways</u></p> <p>As reported at the last PC Meeting in January on Dec 9th Councillors Grandi and Goff met with the Highways Steward Claire Chewter to discuss Highways issues in the Parish.</p> <p>On January 28th Claire sent a further update on a couple of the listed issues.</p> <p>2. Missing white lines from junctions: The white lines at the junction of Jarmons Lane and Claygate Road were repainted but Claire gave the following update on other junctions we discussed: <i>– Forge Lane j/w Jarmons Lane – Not 50% worn therefore no action will be taken at this present time. Green Lane j/w B2162 Collier Street – Not 50% worn therefore no action will be taken at this present time however this junction may be refreshed following the resurfacing works.</i></p> <p>3. Poor visibility for motorists exiting Jarmons Lane onto the B2162 and further along where Longends Lane meets the B2162. Claire reported: <i>– Raised on two enquiries (41001179 & 41001199) and both now complete.</i></p> <p>5. Poor quality pot hole repairs in Longend Lane. Claire reported: <i>– I have inspected this road and can see no issues with the previous pothole repairs undertaken.</i></p> <p>Claire also reported: <i>In addition:- I have written to the land owners in regards to the overgrown hedge along Collier Street, Collier Street next to Martins Farm Oast – I raised this on an enquiry and the works have been completed Chased up fence encroaching onto KCC verge outside Churston, Collier Street, Collier Street Enquiry number 41001198 – This has been passed to the Enforcement Team to deal with.</i></p> <p><u>Road Safety Measures at the School</u></p> <p>I contacted both the Highways Team at KCC and Councillor Stockell. To date I have not received a response from KCC Highways but a Parent Governor did receive a telephone call from a member of the that Kent Highways Team indicating the project was not being pursued at this time! It appears the school will need to match fund the scheme and/or review the plans so that the costs can be reduced.</p> <p>Nevertheless Councillor Stockell has reassured me that she still has money set aside to help fund the scheme. Although Cllr. Stockell is recovering from a shoulder injury she was planning to progress the project with Michael Heath and Alison Allan at Highways this week. We are hoping to have a meeting with representatives from Highways at the school after half term.</p> <p><u>Increased Traffic Volume in Green Lane</u></p> <p>Once again I have received no response to my Enquiry with KCC Highways regarding our request for a traffic survey in Green Lane.</p> <p>Similarly I have had no response to my question regarding the incomplete and incorrect signage for the 7.5 tonne weight limit.</p> <p><u>Road Repairs on the B2162</u></p> <p>Contractors carried out pot hole filling and other road repairs to the B2162 last month in preparation for the surface dressing from Burton's Lane to Mockbeggar. I made an official request via the KCC Highways portal for the dip in the road between Moat House and Moat Barn to be included in the repairs.</p> <p>No date has yet been given for the top dressing.</p> <p><u>Faults Reported to KCC/MBC this month</u></p> <ul style="list-style-type: none"> • The aforementioned dip in the road on the B2162 near Moat Farm. <p><u>Neighbourhood Watch (information circulated):</u></p> | <p>Report from Lead Councillor Barbara Grandi</p> |

| | <ul style="list-style-type: none"> LADDINGFORD SHED BREAK-IN: Between midday and 10.20pm on Tuesday Jan 12th a shed in a Laddingford garden was broken into. YALDING- Intruder in the village: At about 2am on the morning of Jan 13th an intruder got into an unlocked conservatory and walked around before going out again. Nothing was taken but this was a very worrying disturbance for the occupier. A black Mitsubishi L200 pick-up truck Reg: RO08 GNY was stolen between 5pm on the 26th Jan and 10 am on the 27th. It had been parked in a garage at a property down Darman Lane, Laddingford. The padlock from the car park gate has gone missing again. A black mountain bike was abandoned at the footpath entrance to the car park on Monday Feb 7th. It has been reported to the police but nobody appears to have reported that one was missing and the police will not remove it so 'we' will have to do so. <p><u>Speedwatch</u> New Speedwatch volunteers met on Saturday 16th Jan at 10.30am. Roadworks prevented setting up the equipment near the old village hall so we moved to the vehicle entrance to the Parish Car Park. More than a dozen vehicles were found to be exceeding the 30 mph limit at this location over approximately 45 minutes. Councillor Steve Fisher now has the Speedwatch equipment and will be coordinating this initiative from now on.</p> <p>Cllr Fisher reported to the meeting the need to establish a rota detailing the location and times of upcoming checks and the need to use the Magazine in an endeavour to promote the cause and seek more volunteers.</p> | | | | | | | | | | | | | | | | | |
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| 02.16.10. PLANNING | | Lead by Councillor Barbara Grandi | | | | | | | | | | | | | | | | |
| 02.16.10.01 16/5000390/Full JARMONS FARM, JARMONS LANE, COLLIER STREET Demolition of existing dwelling and erection of new detached dwelling and garage (revised scheme to 15/505683/Full) | <i>The Parish Council see no reason to express any concerns.</i> | | | | | | | | | | | | | | | | | |
| 02.16.10.02 16//500806/Full MILL HOUSE, BENOVER ROAD, YALDING, KENT, ME18 6AU Change of use from solely horse stables to horse stables and general storage of garden machinery | <i>The Parish Council see no reason to express any concerns.</i> | | | | | | | | | | | | | | | | | |
| 02.16.11 Accounts for settlement | <table border="1"> <thead> <tr> <th>DATE</th> <th>CHEQUE NO</th> <th>PAYEE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>10.02.2016</td> <td>ET000064</td> <td>The Clerk</td> <td>£471.33</td> </tr> <tr> <td>10.02.2016</td> <td>ET000065</td> <td>HMRC</td> <td>£103.20</td> </tr> <tr> <td>10.02.2016</td> <td>ET000066</td> <td>Kent Association of Local Councils</td> <td>£144.00</td> </tr> </tbody> </table> <p><i>The Council agreed to purchase 7 copies of the Good Councillor Guide</i></p> <p><i>The Council approved the reconciliation sent electronically prior to the meeting.</i></p> | DATE | CHEQUE NO | PAYEE | AMOUNT | 10.02.2016 | ET000064 | The Clerk | £471.33 | 10.02.2016 | ET000065 | HMRC | £103.20 | 10.02.2016 | ET000066 | Kent Association of Local Councils | £144.00 | |
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| 02.16.11.01 – Monthly Reconciliation | | | | | | | | | | | | | | | | | | |
| 02.16.11.02 APPROVAL FOR ADDITIONAL SPENDS | <table border="1"> <thead> <tr> <th>Association</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>No additional spends identified</td> <td></td> </tr> </tbody> </table> | Association | Amount | No additional spends identified | | | | | | | | | | | | | | |
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| No additional spends identified | | | | | | | | | | | | | | | | | | |
| 02.16.12 Items carried forward | <table border="1"> <tr> <td>Investigate higher speed Broadband to Collier Street.</td> <td>Way forward</td> </tr> </table> <p>Cllr Barham unable to attend.</p> | Investigate higher speed Broadband to Collier Street. | Way forward | Lead Cllr Barham | | | | | | | | | | | | | | |
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| 02.16.13 Borough Councillors Report | <p>Yasmin Gordine appointed as Parish Liaison Officer on a one year contract introduced herself to the meeting and from the Parish Charter set out her perceived priorities during this period:</p> <ul style="list-style-type: none"> • Economic Development – Sharing of information on a Ward basis • Planning strategic environmental protection • Developing Leisure and Culture <p>A fairly lengthy discussion ensued whilst she expanded on her main objectives. She will certainly be an asset to channel any advice we may require on Parish issues.</p> | |
| 02.16.14 Village Hall | <ul style="list-style-type: none"> • Meetings held with Jenny Bradbury reference the project. • Letter being put together to go to the Charities Commission related to the selling of current plot and the transfer to the new location. • Meeting held with a potential donor donating to the project. • Meeting being arranged for March to look at potential funding opportunities. | Lead Councillors David Goff Steve Barham |
| Parish 7.5 ton Weight Limit | Cllr Goff has requested that a letter be sent to The Clerk at Yalding Parish Council for onward transmission to the Parish Council expressing our deep concerns that this limit is not being 'policed' despite the assurances that the situation would be monitored. Vehicles above the limit and without permits are ripping up the surfaces of many of the streets within the Parish. | |
| 02.16.15 Matters for Discussion next Meeting | None identified | |
| 02.16.16 Date of Next Meeting | 14 March 2016 | |

Prepared by:-

ALAN CROCKER

Clerk to Collier Street Parish Council